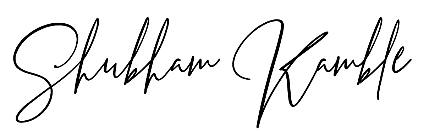
1234 Street Address

Sonipat, Haryana, India

[Xyz123@gmail.com](mailto:Xyz123@gmail.com)

05-Jan-2021

Dear Mr Xyz:  
  
It was a pleasure to meet you last week at the local chamber of commerce lunch. Your description of the work that your company does was very interesting.  
  
I believe that I might be able to help you. I have worked as a freelance designer for several years. I have had many happy clients in the local area as well as nationwide. I can provide several references from satisfied clients.  
  
I have been thinking about the problem that you described and believe that I might have a solution for you. I would like to meet with you to explain the idea I have had and how we can implement it to benefit your company.  
  
If you would like to discuss this please call me at XXX-XXX-XXXX so we can arrange a meeting. I look forward to your response  
  
Yours truly

Shubham Dahiya